

Mercer Island Schools Choir Boosters

Meeting Minutes

Sept 1, 2022 at 3 pm

Chair: Tom Henderson

Attendees: Shari Matheson, Angela Hoefler, Annalise Rockow (Colleen Petersen absent)

Location: IMS Room 501

Meeting summary:

The meeting first discussed the various opportunities to obtain funding for the choir program from grants (Mercer Island Schools Foundation, PTSA, ASB funding, and the Fine Arts Advisory Council), and how the Choir Boosters should try to supplement the normal grant process. In general, the role for Choir Boosters is to support community building, advocacy, and "food, fun, and spirit." Opportunities for voice coaching and professional enrichment might also be funded by the booster club in the future. Annalise agreed to draft a statement for future booster materials that differentiated between these sources of funding and highlighted opportunities for booster club funding.

The next item discussed was the proposed bank account at Banner Bank. In a previous meeting, we agreed to try to open a non-profit account at Banner Bank, with Shari and Tom as co-signers on the account. Since that meeting, Shari has expressed interest in a workflow in which she as Treasurer will write the checks and Tom will sign them. This means that Tom would initially be the only signer on the account. The board agreed to this.

Tom and Shari both separately visited Banner Bank to look into the process of opening an account. The process has been delayed for two reasons: 1) the booster club needs to provide meeting minutes stating who will be the signer or signers on the account, with the booster club secretary confirming the minutes to the bank, and 2) Banner Bank requested that the charity page on the Washington Secretary of State page list as 'Governors' the signers on the account. Tom agreed to follow up on the second item with ParentBoosterUSA.

We discussed options for online payments and pay by mail. Tom and Angela agreed to look into mail box rental costs at USPS and UPS, respectively. For online payment, we agreed to set up Paypal for now, but other options such as LumaPay and CheddarUp may offer better rates to us in the future. Tom shared a copy of how the Mercer Island Cross Country booster club advertises its payment options to parents.

The final topic of the meeting was planning for the September 12 Choir-A-La-Mode event from 6-8pm. Annalise expects possibly 80-100 attendees (assuming roughly half of students attend and each brings a family member). We discussed buying ice cream treats at Costco, ice or dry ice in Seattle, and discussed printing a banner and possibly poster boards to advertise future events. Angela agreed to look into large item design and printing, and to purchase raffle tickets, with the prize being reserved preferred seats at future concerts (and Annalise was considering a second prize). Annalise will provide outdoor music setup, and we will coordinate to bring games. Although the club presently does not have funds, we agreed that expenses can be reimbursed at a future date.

The next meeting date and time was agreed to be 7pm on September 20 at MIHS.

Minutes Submitted by: Tom Henderson